

To: Licensing and Gambling Acts Committee

Date: 21 January 2014 **Item No:**

Report of: Head of Environmental Development

Title of Report: Licensing Act 2003 & Gambling Act 2005:
Licence Fees & Charges for the 2014/15 financial year

Summary and Recommendations

Purpose of report: To seek agreement of the licence fees for 2014/15 where the Council has discretion over the level of fee charged.

Report Approved by:

Finance: Paul Swaffield

Legal: Daniel Smith

Policy Framework:

Recommendation(s):

Committee is requested to:

- (a) note the licence fees and charges set by statute; and
- (b) agree the licence fees and charges for 2014/15 as set out in this report.

1. The purpose of this report is to agree licence fees for 2014/15 where the Council has discretion over the level of fee charged. The proposed fees are set out at **Appendix One**.
2. This Committee is responsible for fees under the Licensing Act 2003 and Gambling Act 2005. Fees for other types of licence will be the subject of a separate report to General Purposes Licensing Committee. All fees under the Licensing Act are set by statute.
3. The authority has discretion under the Gambling Act to set Gambling Premises Licence fees up to the statutory maximum. Fees for Gaming Machine Permits and Temporary Use Notices are set by statute.
4. The general principles when setting fees are that they must be reasonable and relate to the cost of performing the function. Costs include staffing, administration, testing, inspections, hearings and appeals.

5. No changes are proposed to the current level of fees and charges owing to the full cost recovery of the services provided having not risen, nor are the costs to provide the licensing function expected to increase during the next 12 months.

Financial Implications

6. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget.

Legal Implications

7. The Committee's responsibilities are set out in the Council's Constitution and include setting and reviewing licence fees under the Licensing Act 2003 and Gambling Act 2005.

Name and contact details of author: **Julian Alison**
Licensing Team Leader
Tel: 01865 (25)2381
Email: jalison@oxford.gov.uk

Background papers:

Appendix One: Licensing & Gambling Acts Fees & Charges 2014/15

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